



**You are summoned to the Annual Meeting of the Parish Council  
which is to be held on  
Monday 18 May 2026 at 7.30pm  
in the Haversham Social and Community Centre, Manor Drive, Haversham**

Members of the public are invited to attend Parish Council Meetings opened with a Public Forum at 7.30pm where residents may bring matters to the attention of the Parish Council

\* denotes the inclusion of papers

- 93/26** Election of Chair and signature of Declaration of Acceptance of Office **(RP)**
- 94/26** Election of Vice Chair and signature of Declaration of Acceptance of Office **(Chair)**
- 95/26** Apologies for absence **(Chair)**
- 96/26** Note declarations of interest from Members on any item to be discussed and any dispensations granted **(All Cllrs)**  
*Public Forum of up to 15 minutes with a time limit of 5 minutes per person*
- 97/26** Approve the minutes of the meeting held on 20 April 2026\* **(Chair)**
- 98/26** Discuss matters arising from minutes otherwise not on this Agenda **(All Cllrs)**
- 99/26** Review and adoption of Standing Orders\* **(Clerk)**
- 100/26** Review and adoption of Financial Regulations\* **(Clerk)**
- 101/26** Review the Scheme of Delegation\* **(Clerk)**
- 102/26** Review the Code of Conduct\* **(Clerk)**
- 103/26** Review the Complaints Procedure\* **(Clerk)**
- 104/26** Review other Council policies and note that no amendments are currently proposed **(Clerk)**
- 105/26** Review insurance arrangements and confirm adequacy of cover for 2026/27\* **(Clerk)**
- 106/26** Approve the list of regular payments and Direct Debits\* **(Clerk)**
- 107/26** Review councillor representatives and responsibilities\* **(RP)**
- 108/26** Consider Financial Reports for month ending 30 April 2026 and ratify payments made in April and May thus far\* **(Clerk)**
- 109/26** Consider Planning Applications received and any additional of which the Parish Council has been notified after the issue of this Agenda **(RP)**
- 110/26** Update on previous Planning matters for noting\* **(RP)**
- 111/26** Discussion of Strategic Planning matters **(RP)**
- 112/26** Update on Highways and Road Safety\* **(RP)**

- 113/26** Review Public Rights of Way Check and agree any actions arising\* **(RP)**
- 114/26** Ratify the Parish Council response to the Government's New Town Programme Consultation\* **(RP)**
- 115/26** Note latest SIDS report\* **(PNS)**
- 116/26** Discuss and approve the Community Book Exchange proposal **(RP)**
- 117/26** Discuss actions arising from and feedback from the APM held on 6 May 2026 **(All Cllrs)**
- 118/26** Update on Allotments matters **(RP/PNS)**
- 119/26** Review and note Action Log and capture updates including matters raised by Parishioners\* **(RP)**
- 120/26** Clerk and Councillors Reports on meetings attended which have not been covered already **(All Cllrs)**
- 121/26** Receive and consider agenda items for the next meeting on Monday 15 June **(All Cllrs)**
- 122/26** Confidential discussion, if required<sup>1</sup>

Signed: *Shamina Rushton-Cato* (Clerk and Responsible Financial Officer)      Date: 13 May 2026

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Such items are considered confidential as they would likely disclose exempt information i.e. relating to contractual matters. It is therefore recommended, pursuant to the provisions of the Public Bodies (Admissions to Meetings) Act 1960, that the public and press be excluded.