

HAVERSHAM SOCIAL & COMMUNITY CENTRE

HIRE RATES

Regular Users

effective for new bookings taken from 1st July 2024 and applied to existing Regular Users from 1st September 2024



	Space	Residents	Non-Residents
Regular users (minimum 10 sessions per year)	Entire Hall	£12.50 per hour	£18.75 per hour
	Small Hall *	£5.00 per hour	£7.50 per hour
All Day rate # for regular users (8:00am – 11:00pm)	Entire Hall	£150.00	£225.00

One-off hirers

effective for new bookings taken from 1st July 2024

One-off Hire	Entire Hall	£32.50 per hour	£38.00 per hour
	Small Hall *	£12.00 per hour	£15.00 per hour
All Day rate # (8:00am – 11:00pm)	Entire Hall	£390.00	£456.00
Children's parties (4-hour session ending no later than 6:00pm) #	Entire Hall	£75.00	£95.00
Polling Station Rate	Small Hall 6am to 11pm	N/A	£370 including storage of Polling Booth

* Not available after 6:00pm on school days or at any time on non-school days (except by negotiation)

Only available at weekends and on non-school days

NOTES:

1. Minimum 2-hour booking including time to set up and take down.
2. Full payment required on booking + deposit against damage of £100 (refundable after event if premises left in good order). Payment by BACS transfer – no cash or cheques. Payment will be 7 days from invoicing.
3. Cancellation charges:
 - > 29 days or more before event: 80% Hire Charge Refund, plus Damage Deposit
 - > 28-15 days before event: 50% Hire Charge Refund, plus Damage Deposit
 - > 14 days or less before event: No Hire Charge Refund, Damage Deposit Refunded
4. Kitchen facilities: available at no charge for light refreshments. Charge of £25 per session if full catering with use of cooker. Catering is included for children's parties.